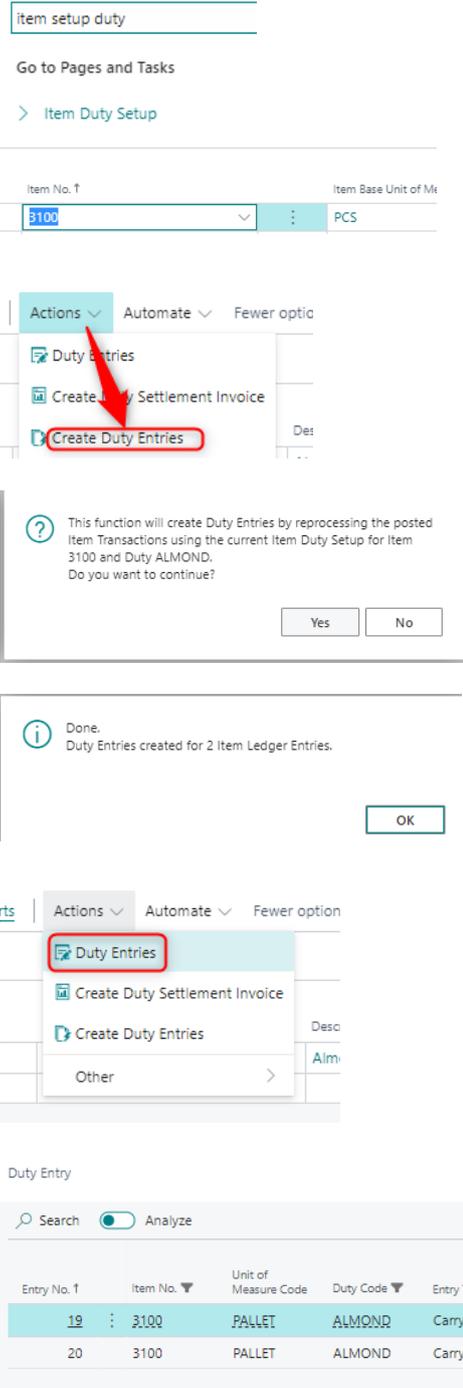


# Create historical Duty Entries

Phase	Description	Navigation																		
	<ul style="list-style-type: none"> <li>If a duty is added to an item where item ledger entries have been created already, the <b>Create Duty Entries</b> can be run to add historical entries</li> </ul>																			
<p>Go to the Item Duty Setup</p>	<ul style="list-style-type: none"> <li>Search for Item Duty Setup</li> <li><i>If the duty hasn't been added to the given item, it can be done here as well.</i></li> <li>Mark the given item that has historical item ledger entries and click on <b>Actions -&gt; Create Duty Entries</b></li> <li>A dialogue box will show, asking if the posted transactions should be reprocessed to add the duty entries, click <b>Yes</b>. Depending on the setup, several entries will be added</li> <li>The <b>Duty Entries</b> can be seen by clicking <b>Reports -&gt; Duty Entries</b></li> </ul>	 <p>The navigation steps are as follows:</p> <ol style="list-style-type: none"> <li>Search for 'item setup duty' and go to 'Item Duty Setup'.</li> <li>Select 'Item No. 1' as '3100' and 'Item Base Unit of Measure' as 'PCS'.</li> <li>Click 'Actions' and select 'Create Duty Entries' from the dropdown menu.</li> <li>A confirmation dialog box appears: 'This function will create Duty Entries by reprocessing the posted Item Transactions using the current Item Duty Setup for Item 3100 and Duty ALMOND. Do you want to continue?' with 'Yes' and 'No' buttons.</li> <li>A 'Done' message is displayed: 'Duty Entries created for 2 Item Ledger Entries.' with an 'OK' button.</li> <li>Click 'Reports' and select 'Duty Entries' from the dropdown menu.</li> <li>The 'Duty Entry' report is displayed with the following data:</li> </ol> <table border="1" data-bbox="911 1697 1485 1877"> <thead> <tr> <th>Entry No. 1</th> <th>Item No. 1</th> <th>Unit of Measure Code</th> <th>Duty Code</th> <th>Entry Type</th> <th>Qty. per U of Measure</th> </tr> </thead> <tbody> <tr> <td>19</td> <td>3100</td> <td>PALLET</td> <td>ALMOND</td> <td>Carryforward</td> <td></td> </tr> <tr> <td>20</td> <td>3100</td> <td>PALLET</td> <td>ALMOND</td> <td>Carryforward</td> <td></td> </tr> </tbody> </table>	Entry No. 1	Item No. 1	Unit of Measure Code	Duty Code	Entry Type	Qty. per U of Measure	19	3100	PALLET	ALMOND	Carryforward		20	3100	PALLET	ALMOND	Carryforward	
Entry No. 1	Item No. 1	Unit of Measure Code	Duty Code	Entry Type	Qty. per U of Measure															
19	3100	PALLET	ALMOND	Carryforward																
20	3100	PALLET	ALMOND	Carryforward																